



**HM Revenue
& Customs**

Value Added Tax

Claim for Refund by Local Authorities and Similar Bodies

Period of claim

Day Month Year

01 04 2015

Day Month Year

31 03 2016

Your Ref: RVR/VAT/15-16

Our Ref: UB 9579

Please write in BLOCK LETTERS

Name

IZURRIGH PARISH COUNCIL

Address

10 FOXTAIL GARDENS
LUDGERSHALL
WILTS

You should NOT give an individual's name or position

Store

SP11 9TB

Telephone Number

01264 398534

Section 749 Local authorities and similar bodies explains the refund scheme.

Before you fill in this form you should read the notice carefully. Copies are available, from the address below.

You must list the invoices on which you are claiming a refund on the back of this form. Continue on a separate sheet if necessary, using the headings provided.

Your claim must be for a period of at least one calendar month and must end on the last day of a calendar month. If it is for more than £100, it must cover a period of at least 12 months.

If direct repayment, please supply your bank details:-

Bank sort code

3 0 9 0 2 1

Account number

0 1 7 9 4 6 0 6

Please sign below if these are new bank details and supersede all others previously notified.

You should send the completed form to:-

HM Revenue & Customs
GABS
9th Floor SW
Alexander House
21 Victoria Avenue
Southend-on-Sea
Essex
SS99 2QR

FOR OFFICIAL USE

Supplier Order Number	T/Type ☒ RRP	Series ☐	Revenue Repayments
Description Type (02) VAT			
☐	Cost centre 8 7 2 5 0	Account 5 3 8 2 3	Debit/Credit ☒ D Transaction Total
Accounting Doc. No.	Trader ref.	U B	Original Doc. No.
Add transactions to P/O total?		☒ Y	Create P/O? ☒ Y
Payable	Order	Details	
Payee			
Payment Checked			Date
Payment Authorised			Date

Invoice details

On 1 April 2000 a three year time limit for claiming VAT refunds was introduced. From that date any VAT incurred on goods and services received more than three years after the end of the month in which you received them cannot be refunded; paragraph 12.3 of Notice 749 (April 2002 version) refers.

Date of invoice	Supplier's VAT Registration number	Brief description of supply	To whom addressed	VAT paid
6 APR 15	145899025	TIMBER CLARK PAINT	RURALRIGHT PC	1.98
23 APR 15	239088635	FUEL FOR LAWN MOWER	RURALRIGHT PC	3.25
8 APR 15	981964860	PURCHASABLE LAWN MOWER	RURALRIGHT PC	49.17
15 APR 15	639436805	WALC SUBS	RURALRIGHT PC	12.70
14 JUL 15	835586102	AUDIT FEES	RURALRIGHT PC	20.00
16 JUL 15	812003984	LOO HIRE	RURALRIGHT PC	15.60
8 JUL 15	220430231	PRESSENTATION ITEMS	RURALRIGHT PC	2.42
4 JUL 15	220430231	SUMMER PARTY PRIZES	RURALRIGHT PC	1.63
11 SEP 15	777219104	FUEL FOR LAWN MOWER	RURALRIGHT PC	3.22
2 OCT 15	876328389	PLAY AREA INSPECTION	RURALRIGHT PC	17.80
6 NOV 15	220430231	BONFIRE NIGHT MULLERDOWNS	RURALRIGHT PC	5.83
12 DEC 15	750029166	901A 13 ALT COMMUNITY EVENT	RURALRIGHT PC	161.42

Continue on a separate sheet if necessary

RURAL BRISTOL PARISH COUNCIL
TWO HUNDRED NINETY FIVE POUNDS AND 02p.
am claiming a refund of ~~SIX SIXTY~~ 02p.
(Full name in BLOCK LETTERS)
(Pounds in words pence in figures)

which is the VAT charged on goods and services bought for non-business activities. *The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002).

The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

Signature 
(Designated responsible officer)

Date ... 17th 16.

*Delete as appropriate

Data Protection Act 1998

HM Revenue & Customs collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.