

## EVERLEIGH PARISH COUNCIL

### Minutes of the meeting of the Parish Council held at Collingbourne Ducis Village Hall on Tuesday 6 September 2022

**Chairman:** Cllr D Bottomley

**Present:** Cllr K Wheeler-Mallows (vice Chair), Cllr A Earle, Cllr H Waight,  
Cllr T Martin and Cllr L Wheeler-Mallows,

**In Attendance:** Mr P Gill (Parish Clerk) and Wilts Cllr C Williams

1. **Chairman's Announcement.** The Chairman announced: The main effort of the meeting was to maintain momentum on the Everleigh Enhancements and to review and develop the plan for the Bonfire Night.
2. **Apologies:** Cllr P Evans.
3. **Disclosure of Interest.** None declared.
4. **Co-option.** None.
5. **Minutes of the Parish Council Meetings held on 5 July 2022.**
  - 5.1. The minutes of the Parish Council Meeting held on 5 July 2022 were signed by the Chairman as a true record. **Action: Clerk**
  - 5.2. **Matters Arising.** None.
6. **General Public.** No questions asked
7. **Wilts Cllr Report.** Wilts Cllr C Williams reported the following: August has been a quiet month for both Wilts Council and himself. Cllr K Wheeler-Mallows expressed his dissatisfaction with the lack of action over matters that he had reported on the Wilts Council Reporting App. In reply, Cllr Williams explained that the Chevrons on for the Summerdown Farm bend on Marlborough Road were on order but that there was an issue with resourcing of some of the materials and that the National Speed Limit sign on the A342 at the bottom of Church Hill would happen in due course. **The Chairman thanked him for his report.**
8. **Police Report.** The last police report was received in July with one vehicle break in being reported in Everleigh. In reply to a question, Wilts Cllr Williams confirmed that the New Age Travellers who had encamped on the old Everleigh Household Waste Recycling Site had been moved on. The matter of the replacement for PC Sharron Duggan was raised and it was agreed that Cllr Bottomley would raise this to the Police Representative at the next TAB Meeting. **Action: Cllr Bottomley**
9. **Correspondence.** Cllr Waight reported that grants were available from the Collingbourne Ducis Beerfest. After discussion **Cllrs RESOLVED that Cllr Waight was to submit a grant application for £500.00 to assist with the cost of the Bonfire Night.** **Action: Cllr Waight**
10. **Forecast of Events.** Cllrs reviewed the latest Forecast of Events and made no changes.
11. **Planning.**
  - 11.1 **To consider the Planning Applications as received from Wiltshire Council.**

**PL/2022/02731.** Full planning permission for change of use of existing agricultural barns to B8 / E(g)(iii), retention of existing building for use as covered cycle/car parking; associated additional parking; turning; landscaping and the repositioning of access Lower House Farm, Everleigh, Wilts, SN8 3EU. Having reviewed the Wilts Council Decision Notice issued on 6 July 2022, Cllr Bottomley gave a recap on the history of this application and the fact that the decision notice listed 17 separate conditions to be complied with. During discussion several Cllrs expressed their concerns that the applicant may be failing to comply with a number of the conditions and there was an unexpected change of use i.e B8 /

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E(g)(iii). Consequently, Cllrs **RESOLVED** that Cllr Wheeler-Mallows was to draft a summary of concerns balanced against the conditions laid down in the Decision Notice, for submission to the Wilts Council Planning Dept, to be copied to Wilts Cllr C Williams.  
**Action: Cllr Wheeler-Mallows**

**12. Property.**

12.1 **Grass Cutting Contract.** Cllr K Wheeler-Mallows reported that J Bowen is up to date with the grass cutting contract.  
**Action: Cllr K Wheeler Mallows**

12.2 **Play Area.** Cllr Earle reported that he would wait for the Annual Inspection Report to arrive before he carried out any further maintenance.  
**Action: Cllr Earle**

12.3 **Streetscene Minor Works.** Cllr K Wheeler-Mallows reported that the new Parish Steward was responding well to requests and was providing "before & after" photos of the work he had carried out. After discussion provision of "concealed entrance signs" on the A342 Cllrs agreed that Cllr K Wheeler-Mallows was to request their provision by Wilts Council. **Action: Cllr K Wheeler-Mallows.**

**13. Finance.**

13.1 The Clerk presented a bank reconciliation and current liquidity statement as follows:

13.1.1 Balance at Lloyds CA (statement date 1 Aug 22) **£5168.64**

13.1.5 Reconciled Balance as 4 Sep 22 **£5111.37**

**Members noted the statements but had no comment at this time.**

13.2 **Authorise cheques for payment and those cheques issued since last meeting or presented for payment.**

13.1.1 746 A Earle (Concrete 4 Jul 22) £11.88 (VAT £ 1.98)

13.1.2 747 P Gill (Print Paper 25 Jul 22) £7.00 (VAT £1.30)

13.1.3 748 H Waight (Concrete & Plaque 3 Aug 22) £33.39 (VAT £2.60)

13.3 **To note payments received**

13.2.1 Nil

13.4 **Future Projects - Everleigh Enhancement.** Cllr Bottomley briefed Cllrs on his latest draft of the Everleigh Enhancement 2 Year. After which Cllrs gave the following updates:

13.4.1 **Floral Garden.** No further action currently. Cllr Evans to report as and when appropriate.  
**Action: Cllr Evans.**

13.4.2 **Village Delivery Map.** Cllr Martin presented a full size printed copy of the map which had a small number of errors of detail. After discussion Cllrs thanked Cllr Martin for his work on the production of the map and **RESOLVED** that a second corrected map was to be purchased and then displayed on Cllr Earle's fence at the bus stop layby.

**Action: Cllr Martin.**

13.4.3 **FY 22-23 Flower Planters.** After discussion Cllr Bottomley agreed to write to the planter "Adoptees" thanking them for looking after the planters and that he will also include a thank you in his next "view from Everleigh." Cllr Earle was asked to provide rough order of cost for planters for inclusion in the FY 23-24 budget. **Action: Cllrs Bottomley & Earle.**

13.4.4 **Plaque for New Bench.** Cllr Waight reported that this was now complete. Cllrs thanked him for the quality of his work. **Item closed.**

13.4.5 **Xmas Tree.** Cllr Earle reported that he had the lights and that the sourcing of a tree was in hand. **Action: Cllrs Earle & Waight.**

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- 13.4.6 **Future Aspirations.** Cllr Bottomley led a discussion on possible projects and costs for inclusion in the budget for FY 23/24. After discussion Cllrs **RESOLVED** that further discussion of a new bench and more planters were to be deferred to the next meeting and that Cllr L Wheeler-Mallow was to research the costs of village gates photos of which she had shown to the Cllrs. **Action: Cllr L Wheeler-Mallows**

#### 14 Village Events.

**14.1 Harvest Festival Sat 8 Oct.** Cllr Bottomley reported that all was in hand other than identifying 2 Lessons Readers.

**14.2 Autumn Litter Pick Sat 22 Oct 22.** Cllr Bottomley reported that the litter pick would follow the tried and tested format for previous litter picks i.e., start at 11.00 and finish by 12.30pm and Cllr Earle volunteered to lead on the event. **Action: Cllr Earle.**

**14.3 Bonfire Night Sat 5 Nov 22.** Having received an update from Cllr Bottomley, considered the points raised by residents at a meeting held on 8 August and reviewed the draft checklist that had previously been circulated by Cllr Bottomley, Cllrs made a number of decisions, the main ones being amendments to the event flyer, allocating volunteers to tasks, confirming bonfire and fireworks timings, crowd control, parking and traffic control mechanisms, types of refreshments, submission of the TEN Application, supply of electricity and identifying those organisations that needed to be informed of the event. Moreover, as part of the discussions Cllrs **RESOLVED** that the fireworks were to be "Noisy" as opposed to "Quiet" and there was to be no ticketing although donations were to be sought in support of the event and the Wilts Air Ambulance Service, and that Cllr Bottomley was to amend the Checklist to reflect the amendments agreed. **Action: Cllr Bottomley**

#### 15 Highways.

15.1 **Everleigh Footpath No 8.** Cllr Bottomley briefed Cllrs on the history of his bid to the Highway Footway Improvement Groups (LHFIG's) regarding RoW 8 and that he had met with the Wilts County RoW Officer on site on 2 August. A number of actions regarding signage, stiles, scrub clearance and a 2 phase outline plan were agreed with the RoW Officer including her liaising with DIO and her then reporting back to Cllr Bottomley on the way ahead for the outline plan. **Action: Cllr Bottomley.**

15.2 **Cycling & Walkways.** Having considered the completion of a report sent out by Wilts Council regarding its Local Cycling and Walking Infrastructure Plans (LCWIPs) and noting that Cllr Evans had completed the survey as a member of the public Cllrs **RESOLVED** that, as Everleigh was well served by good all weather tracks, across the SPTA which connected to Tidworth and Bulford cycling and walking routes, Cllr Bottomley was to respond to that effect. **Action Cllr Bottomley.**

- 16 **Date of Next Meeting:** The date of the next meeting was confirmed as 7.00 pm on Tuesday 25 October 2022 at Collingbourne Ducis Village Hall.

Meeting closed at 9.10pm

Signed: 

date: 25 Oct 22

Name: 

Chairman